

MIDPOINT REVIEW GUIDELINES-ARCHITECTURE

** Architecture students must attend mandatory Architecture Midpoint Review Workshop the semester prior to their Midpoint Review. Students will be required to provide the signed Workshop Confirmation sheet in order to sign up for a Midpoint Review through the Graduate School.

PORTFOLIO CONTENT

- 5 projects maximum to be presented from studio classes (only your best work)
- Work must include (but is not limited to) examples of the following:
 - Hand sketching/ drawing: concept sketches, design process sketches, perspectives
 - Physical models
 - Computer drawings
 - Spatial Analysis – Diagrams illustrating basic design and compositional principles
 - Site Analysis – understanding of site constraints and opportunities
 - Material Details and Building Systems understanding
 - Building codes and Accessibility understanding
 - Environmental control systems understanding

PORTFOLIO PRESENTATION

ORAL

- Organized and thoughtful presentation. Begin with broad project description, concept statements and/ or site analysis / issues and describe the development of your ideas to the final presentation boards.
- USE the work presented on the wall as props for your oral presentation. Point to examples in your work. Help your audience follow along.
- Presentation cues on note cards are acceptable. Do not read your presentation.

FINAL PROJECT PROPOSAL

FORMAT/ TIMING

- **Draft of written proposal package is due for Department Director's Review two weeks prior to Mid Point Review date (no exceptions).**
- The final thesis proposal is a design problem itself, put it together with care.
- Maximum 20 sheets, single sided, 8 ½ x 11" beautifully bound (binder, folder, hand made, etc.) so that pages cannot be easily removed. The Department Director must approve any deviation to the requirements in advance.
- Flawless spelling and grammar are required.
- The Graduate School requires 6 Copies.

CONTENT

- Table of contents or outline of proposal contents
- Site Plan with streets & names, property lines, any building footprints, scale and north arrow (Pictures recommended keyed to site plan). Local sites are encouraged.
- Personal Goal Statement – what do you hope to achieve in pursuing this study? Why are you challenged by it? Does it play a role in your larger career plans (?), etc.
- Concept Statement – what is the “big idea” of the project?
- Client/ User group profile (hypothetical or real)
- Spatial/ Functional Program outline
- Timeline for Study – outline the courses you plan to take to complete the Directed Study and your degree.