

Final Review Requirements

MFA Candidate

Graphic Design

2009

- ❑ **Original Final Project Body of Work:** Presentation must consist of the completed scope of work approved by Committee at Midpoint Review. This work should be presented in a very comprehensive manner. Both the conceptual and formal execution must be of the highest quality required for graduate level work. Objectives, strategies, and positioning should support and accompany the presentation of the final project body of work. Presentation should be consistent in format and size to insure a cohesive and well-structured presentation.
- ❑ **Original Directed Study Journal** (18 units): The required Directed Study Journal will be reviewed by the Committee, and will be returned to you at the end of the Review. Please include sketches, color swatches, storyboard if applicable.
- ❑ **Portfolio**
If Portfolio Seminar has been taken, the final book and collateral system should be represented. If not, the work shown should be on presentation boards with comprehensive mockups of various projects as well.
- ❑ **Final Project Presentation**
 - a. **Written: Final Project Synopsis** must be turned in 2 weeks prior to your Review date. Please submit 2 hard copies, **bound** and of professional quality, along with 1 CD of the Final Thesis Project Summary in PDF format, saved as only 1 file, to the Final Review Coordinator, 79 New Montgomery Street. Cover page must specify the following:
 - Title of Project (mandatory)
 - One sentence describing project (e.g.. ‘A graphic design solution consisting of...)
 - Student’s Name and ID
 - Major
 - Date of Final Review
 - b. **Oral:** Come prepared to give a professional oral presentation. It should consist of an overview of your work and be no more than 20 minutes in duration.
- ❑ **Final Project for Library Archive**

Format: All final project work must be photographically documented. **Two sets** of CDs (one for your Director, one for Library Archive) containing all images of your work along with hard copies of all images should be included. If Portfolio Seminar has been taken prior to final review, a complete folder with resume, letterhead, business cards etc. along with a “mini” portfolio should be included.

Archival Box for the Library: It must be paper, not plastic and acid free. Your Final Project Visuals must fit inside. It may be purchased at Patrick’s Office Supply, on Mission at 2nd Street. It should be 9”x12” and cost generally runs \$13.00.

All materials submitted must be clearly labeled with your name, student ID number, date of Final Review, Major and project title. If your materials are incomplete, the granting of your degree will be delayed.